

Board of Directors' Meeting  
Sunday, March 8, 2009  
Cosmo Civic Center, Saskatoon

**Time / Location**

The Directors' meeting was held on Sunday, March 8, 2009 at 11:00 a.m. at the Cosmo Civic Center, Saskatoon.

**Agenda**

**Item 1 Call to Order / Adoption of Agenda**

Dale Wagner, President called the meeting to order at 11:00 a.m. with the following in attendance: Erwin Jackson, Larry Zadvorny, Leroy Timmermans, Dean McNabb, Jill Schick, K. Bev Hinz, Albert Boylak, Scott Debiegne, Doug Lapchuk, Dave Hartley, Fire Commissioner Duane McKay, Manufacturer Rep Larry Fennig, Parkland Regional College Representatives Jim Fairbank & Larry Pearen and Ken Dobra

**Moved D. McNabb / L. Zadvorny** that the agenda be adopted as presented.

**Carried**

**Item 2 Minutes of Previous Meeting**

**2.1 October 6, 2008**

**Moved E. Jackson / Leroy Timmermans** that the minutes of October 6, 2008 be accepted as circulated.

**Carried**

**Item 3 Business Arising From the Minutes**

There was no business arising from the minutes.

**Item 4 Parkland Regional College Presentation**

Larry Pearen acknowledged S.V.F.F.A. for their support of the Parkland Fire College. Jim Fairbank discussed qualifications of fire fighters in Saskatchewan and explained the 1001 Parkland Fire School program. Theory is held in Melville with the majority of the practical instructed in Vermillion. He expanded on what Parkland College has to offer to the fire service.

Parkland is a regional college and has to get permission to train outside of their area. Jim talked about the IFSTA program which is available. He mentioned that Parkland College purchases all their materials from S.V.F.F.A.

Courses that are offered or will be offered by the college are Fire Etc. NFPA 1041 – Fire Service Instructor and NFPA 1081 – Industrial Fire Fighter.

The College is looking at the possibility of doing weekend fire schools. They are exploring the feasibility of this while keeping the costs down.

## **Item 5 Fire Commissioner's Office**

Duane McKay, Fire Commissioner updated the board on a number of issues that are facing the fire service. Those issues were:

- Training for non-paid fire departments, 1081 is a need of the industry.
- The lights & sirens issue is going through the legislature next month. Bylaws will be needed by municipalities and a Class A light and siren will be a requirement. Training will be the NAPD course which will be free of charge. Six to eight instructors will be trained to run two day courses.
- Approximately 50 staff will be in the Emergency Response area.
- 911 Office- Duane explained the difference between dispatch and 911. All calls except Regina and Saskatoon go through 911 in Prince Albert. They are then dispatched to a call center. Municipalities decide on what call center they want to use. All reports will have to be recorded and tracked.
- Fire Prevention Act – Municipalities will be asked to do a risk analysis at their cost. The assumption is that people think that there is a certain level of response in their area and therefore they have to know what that level of service is in their area. Mutual aid groups are being looked at. Municipal autonomy is going to be maintained but standards will be forwarded by the O.F.C. The idea is that areas have to have a plan for fire service. This will be part of the Act which will not come into effect until the fall. S.U.M.A. and S.A.R.M. are supporting this.
- P.P.S.T.N. –Information on the new telecommunications system is being presented to fire departments. Costs are being looked at and hopefully an announcement will be made at budget time in regards to the purchase price of the radios. Also the cost of running the system is \$90 but what the cost will be to the fire departments has not been established yet.
- Presumptive legislation is being supported by the O.F.C.

## **Item 6 President's Report**

### **6.1 Zone 3 Director Resignation / Application Letter**

Harry Wilkins has submitted a letter of resignation due to the fact that he has moved out of Zone 3. Steven Debiene has submitted a letter of application applying for the directorship of Zone 3.

**Moved K. Hinz / L. Zadvorny** that Harry Wilkins letter of resignation be accepted.

**Carried**

**Moved A. Boylak / D. Lapchuk** that Steven Debiegne be appointed Zone 3 Director.

**Carried**

**6.2 Directors' Duties**

Dale encouraged Directors to have zone meetings so that the membership could be informed about events pertaining to the S.V.F.F.A. and the fire service.

**6.3 By Law Issue**

It has been discovered that one of the bylaw changes that was put forward at the A.G.M. in Weyburn was made by a non- member of the S.V.F.F.A. The motion was deemed to be worth having but it should have come from a member of the association.

**Moved by S. Debiegne / D. Hartley** that the motion pertaining to hiring of S.V.F.F.A. members to teach specialty classes with the Association be made by the Board of Directors.

**Carried**

**Moved A. Boylak / D. Hartley** that we have a members list available for all schools at which voting has to take place.

**Carried**

**6.4 Canadian Volunteer fire Service Association**

Dale had sent a copy of the email he received in regards to membership in the C.V.F.S.A.

**D. Harley** tabled the C.V.F.S.A. request.

**6.5 Scrimshaw Request**

Glen Scrimshaw has offered to do a volunteer fire fighter painting which he is willing to offer part of the profit from sales to the S.V.F.F.A. and S.A.F.C. In return he would like to receive a complimentary booth at our Trade Shows.

**Moved L. Zadvorny / E. Jackson** that we accept the offer from Glen Scrimshaw and that he be given a complimentary booth at our Trade Shows.

**Carried**

**6.6 2010 Spring Training School / Trade Show**

The Nipawin Fire Department has submitted a letter of intent to host the 2010 Spring Training School and Trade Show.

**Moved D.Hartley / S. Debienne** that for all up coming trade shows the host department must have the Friday night social and the Saturday lunch in the same area as the Trade Show. Also for all Fire Schools the host department has to have the capabilities to refill air tanks for use by the classes that require them.

**Carried**

**Moved D. Hartley / S. Debienne** that Nipawin be granted the 2010 Spring Training School and Trade Show with special conditions in place.

**Carried**

**6.7 Committee Appointments**

Dale Wagner, President recommended the following committee appointments:

Communication Rep: Larry Zadvorny alternate Erwin Jackson

Audit Committee: Doug Lapchuk and Jill Schick

**Moved D. Hartley / D. Lapchuk** that Larry Zadvorny be appointed to the P.P.S.T.N. committee as our rep with Erwin Jackson as the alternate.

**Carried**

**6.8 Envirotec Partnership**

Dale mentioned that once again this year we have partnered with Envirotec for their Conference which will be held on November 17 & 18, 2009. This year we will have more time to advertise the scholarships that are being awarded. He encouraged board members to get the information out to the members in their zones.

**6.9 Workmans' Compensation Case**

Dale addressed the issue of W.C.B. and the lack of coverage. A discussion took place in regards to coverage for lost wages. Dale read a letter that he had drafted to be sent to S.U.M.A.

**Moved K. Hinz / E. Jackson** that Dale Wagner's letter be sent to S.U.M.A.

**Carried**

**6.10 N.A.P.D.**

The board was informed that after consulting with the head of N.A.P.D. that the course could be taught with modifications depending on the location.

**6.11 Interactive Map**

This is still a work in progress, but there will be a map on the website very shortly. Also discussion is still taking place with the O.F.C. and S.A.F.C. to come up with one common map.

**6.12 Paramedics Licensing Issue**

This issue was presented just to make the board aware of the problem.

Scott Debiegne had a concern about the paramedic fee which has been taken over by the College of Paramedics. If he leaves the association he must pay his own fees or lose his license. Unfortunately at this time there is not much that can be done to rectify this problem.

**Item 7 Manufacturer Rep**

Larry Fennig asked for clarification on a number of issues.

- Corporate Membership. He was informed that there was no corporate membership application. All we have is the Associate membership.
- North Battleford training facility. He requested clarification on information which was in a previous set of minutes about possibly using this facility for training. He was informed that plans were in the works to hold a school there. Unfortunately this has been placed on hold for this time due to the situation in North Battleford.
- Larry Fennig voiced his concern about Joe Vickars being the Association's N.A.P.D. instructor.

**Item 8 Executive Director's Report**

**8.1 La Ronge Fire School**

At present we have approximately 80 participants registered for the school. Hotel rooms are at a premium. The La Ronge Fire Department continues to work on plans for the school and are on schedule.

**8.2 Weyburn Fire School Surveys**

The survey results from the Weyburn Fire School were very positive. The usual complaints were registered: class time taken away due to the A.G.M. and students having to travel out of town for some classes. Other than these concerns the rest of the surveys were positive.

**8.3 Budget 2009**

The board was presented with a tentative 2009 budget. They were cautioned that this was just a tentative budget as income from memberships can fluctuate from year to year which can have an effect on the bottom line.

**8.4 Website**

Our web master has a new front page ready to go and it is just a matter of having the Directors see it before we place it on the website

**8.5 Sask Power Sponsorship**

Once again we will have to apply for sponsorship from Sask Power. This letter will be sent to them shortly.

**8.6 Medteq**

The Regina Fire Department has signed on with Medteq. R.F.D. will do an article for us in an up coming newsletter. This could help to validate the program that we have with Medteq.

**8.7 Executive Hotels and Resorts**

S.V.F.F.A. has once again signed an agreement with Executive Hotel and Resorts for reduced rates for all S.V.F.F.A. members.

**8.8 Master Card**

**Moved D. Lapchuk / J. Schick** that the executive director explore the possibility of obtaining a Conexus Master Card to pay for certain expenses.

**Carried**

**Item 9 Director Concerns**

Zone 1 – Dean McNabb

Dean mentioned that they are looking at regional training in his area. He also talked about the possibility of changing the trade show to the fall.

Zone 10 – Scott Debiene

Scott mentioned that they held a zone meeting on Feb. 7. He asked if anything has happened in the Royden Taylor case. (To date nothing has happened). Scott inquired about the possibility of Zone reps being appointed through zone meetings. Dale Wagner explained that Zone reps actually represent all of the S.V.F.F.A. and not only their zone.

**Item 10 Executive Director's Contract**

The Board of Directors went in camera to discuss the contract of the Executive Director

**Moved A. Boylak / K. Hinz** that the Executive Director be offered a 2 year term with an honorarium of \$1125 per month for 2009 and \$1200 for 2010.

**Carried**

**Item 11 Next Meeting**

The next meeting will be at the call of the chair.

**D. Hartley adjourned the meeting at 4:10 p.m.**

**Recorded by Ken Dobra (Executive Director)**